



Call for Proposals

Introduction

The Fall 2004 Undergraduate Semester in Dialogue, in association with the Simon Fraser University Community Trust, is pleased to announce an opportunity for members of the SFU community to take part in the artistic development of UniverCity. We encourage all established and emerging artists to come forward and submit a proposal for the creation of a public art piece to be placed in the new community taking shape on Burnaby Mountain.

Mission Statement

We are beginning a legacy of creative expression at UniverCity with the selection of the community's first public artwork. The chosen piece will become part of the trail network throughout the community. It will respond to the people, history, geography, and ecology of Burnaby Mountain, and to the dialogue surrounding this development. Our project will be conducted in the spirit of innovation and sustainability that also inspires UniverCity.

Description of Site

The artwork will be located within or relating to the bicycle and pedestrian pathway system being created in the Highlands Neighbourhood. Some of these trails are 'urban', while others are 'natural', including crushed limestone paths in quiet, wooded areas. Routes wind through a variety of landscapes and connect to the trail loop network in the Burnaby Mountain Conservation Area. The artwork will be placed either at one place within the system or throughout the pathways, depending on the artist's concept. Further graphics and an interactive map can be found at <http://www.univercity.ca/highlands.html>.



Eligibility

This Call for Proposals is open to:

- Simon Fraser University students, faculty, alumni, and staff (including contract employees).

This Call for Proposals is **not** open to:

- Simon Fraser University Undergraduate Semester in Dialogue Fall 2004 students, faculty, and staff.
- Simon Fraser University Community Corporation Board of Directors, SFU Community Advisory Committee, and SFU Community Trust staff.

Please Note:

- In the case of a collaborative team proposal, where the work is carried out in a context of shared authorship, and equal credit is given for the resulting work, the primary contact person of the team must satisfy the eligibility criteria.
- Applicants (either individual or team) may submit only one proposal for consideration.
- Proposals must reach the offices of the SFU Undergraduate Semester in Dialogue by the designated date and time deadline. Incomplete or late applications will not be considered.
- Successful applicants must be available for consultations throughout the fabrication and installation of their artwork.

Award and Budget

A commissioning award of \$5000 will be given to the selected artist. In addition, a maximum of \$12000 is allocated for fabrication of the piece. Awards of \$500 each will be given to up to four short-listed proposals. The SFU Community Trust will take responsibility for the installation costs and maintenance of the work once it is installed.



Timeline

- 22 November 2004 – Proposals must be received (no later than 4:30 PM). Final decisions will be made in early December.
- Winter/Spring 2004 – Development and fabrication of the artwork.
- Spring/Summer 2004 – Installation of the artwork at UniverCity.

Criteria

The selected artist will demonstrate:

- Passion and interest in the Project.
- Professionalism: The artist must demonstrate knowledge of the chosen medium and an ability to construct or facilitate the construction of the work. A collaborative approach to this project will be an asset in a process that may involve community consultations.
- Compliance with commission requirements.

The selected artwork will show:

- **Relevance:** The chosen artwork should be informed by the site and compatible with the project Mission Statement. Probable activities at the site should be considered.
- **Artistic Merit:** Artwork should display competency and rigorous development of a clear concept as well as innovative, creative thinking.
- **Feasibility:** The project should be compatible in scale, material, form and content with the surrounding area, and must be completed within time and budget guidelines.
- **Safety and Maintenance:** The artwork must meet public safety standards. Low-maintenance artwork is preferred.



How to Apply

Please submit a completed Application Form, Checklist, and necessary materials to Art Takes Route no later than 22 November 2004 at 4:30 PM.

Art Takes Route

c/o The Undergraduate Semester in Dialogue
3309–515 West Hastings Street
Vancouver, BC V6B 5K3

www.arttakesroute.org
info@arttakesroute.org

Important:

- **Artist's name should appear on the Application Form only.** All other documentation should be identified by project title only.
- Please print support materials (description of proposal, C.V., slide list, letters of assessment) on single-sided 8½ x 11 inch (21.5 cm x 28 cm) white paper, unbound, suitable for photocopying purposes.
- **Do not** staple applications or bind them in any way in folders, binders or plastic covers.
- Video cassettes must be cued and no longer than 3 minutes.
- Include copies only. Do not send originals of art work. If support materials are to be returned, send a self addressed stamped envelope (or package as applicable) with sufficient postage for return. The artist assumes all liability for lost or damaged materials.

Selection Process

Proposals that meet all application and eligibility requirements will be forwarded to a Selection Committee. This Committee will be made up of Undergraduate Semester in Dialogue students, who will be assisted by a non-voting advisory panel. This committee will evaluate each proposal anonymously based on the stated evaluation criteria. Short-listed applicants may be contacted for an interview. The Selection Committee will forward their recommendation to the SFU Community Trust who will have final approval of their decision. If no proposal is found to be suitable, the Selection Committee reserves the right to recommend that no commission be awarded.



Application Form

Title of proposal: _____

Name of Applicant(s): _____

If there is more than one applicant, please indicate one applicant as the Primary Contact* for Proposal: _____

Mailing Address (if more than one applicant, the address of the Primary Contact*):

Telephone: _____ Fax: _____
E-mail: _____

Indicate your relationship to the SFU community:
Student _____ Alumni _____ Faculty _____ Employee _____

** Note: The Primary Contact must meet the Eligibility Criteria.*

Are you available to be interviewed in person or by telephone during the dates of November 22 to November 29, 2004? Yes ___ No ___

By signing this form, the above named applicant agrees that if his/her/their proposal is selected, he/she/they will be available during fabrication and installation period as outlined in the schedule. The applicant also confirms that all the above stated information is true and accurate to the best of his or her knowledge.

Applicant's Signature(s) _____



Checklist

Note: Include this checklist with your application.

Title of proposal: _____

Applications must include the following:

- Completed Application Form;
- Checklist;
- Description of the proposal that outlines the concept as related to the criteria and location (including implementation plan, details of materials, installation and maintenance, as applicable). The description should state the probable form the artwork will take including scale, format, medium, colour, and surface quality (maximum 6 pages);
- Detailed budget;
- Curriculum vitae;
- Two professional reference letters assessing the artist's ability to carry out the project. For emerging artists, instructors and mentors' letters are acceptable (do not have to be sealed);
- Support materials documenting previous work (in the case of an emerging artist, school work is acceptable). This may include catalogues, slides, photographs, video, CD-ROM, or DVD. The artist should also include any additional support material, such as drawings, sketches, multimedia, etc., that will assist the Selection Committee to understand the current proposal.

List/Description of Supporting Materials: _____
