



Checklist

Note: Include this checklist with your application.

Title of proposal: _____

Applications must include the following:

- Completed Application Form;
- Checklist;
- Description of the proposal that outlines the concept as related to the criteria and location (including implementation plan, details of materials, installation and maintenance, as applicable). The description should state the probable form the artwork will take including scale, format, medium, colour, and surface quality (maximum 6 pages);
- Detailed budget;
- Curriculum vitae;
- Two professional reference letters assessing the artist's ability to carry out the project. For emerging artists, instructors and mentors' letters are acceptable (do not have to be sealed);
- Support materials documenting previous work (in the case of an emerging artist, school work is acceptable). This may include catalogues, slides, photographs, video, CD-ROM, or DVD. The artist should also include any additional support material, such as drawings, sketches, multimedia, etc., that will assist the Selection Committee to understand the current proposal.

List/Description of Supporting Materials: _____
